

Exceptions

In most cases, only the meter reading and the date recorded are required. However, sometimes additional information may be necessary when submitting your meter reporting data, such as:

- When a new meter is installed or a first meter reading is being reported, this is considered a **Restart Meter Reading**. In this case, the following should be provided:
 - ♦ Estimated amount of gallons used
 - ♦ New meter serial number
 - ♦ Name of the manufacturer and type of meter installed
- When a meter rolls over to zero and begins again, it is referred to as a **Rollover**. In this case, you should include the estimated amount of gallons used for the entire month to ensure that your pumpage is calculated properly.
- When a meter malfunctions and it does not reflect the actual amount of water used during the month, your meter reading is considered **Not Available**. In this case, include the estimated amount of gallons used and when the meter will be repaired or replaced.

Comments

You may comment about any issues or changes in the “comments” area of the page. If the meter serial number is not displayed, provide this number in the comments area of the form so staff may update the District’s information.

For online submittals, choose “comments” and enter information in the pop-up box.

Contact Us

For assistance on submitting data, call 1-800-836-0797 (FL only).

Southwest Florida
Water Management District

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The Southwest Florida Water Management District (District) does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the District’s functions, including access to and participation in the District’s programs and activities. Anyone requiring reasonable accommodation as provided for in the Americans with Disabilities Act should contact the District’s Human Resources Bureau Chief, 2379 Broad St., Brooksville, FL 34604-6899; telephone (352) 796-7211 or 1-800-423-1476 (FL only), ext. 4702; TDD 1-800-231-6103 (FL only); or email ADACoordinator@WaterMatters.org.

How to Read Your Water Meter



The Southwest Florida Water Management District (District) requires some water use permit holders to submit meter readings. There are several ways that meter reporting information may be submitted:

- Online at WaterMatters.org/permits in “Submit Water Use Data”
- Fax
- Email to your regional Permit Information Center Contact
- Mail Reporting Form

If you choose to submit meter readings using paper reporting forms, the customized forms will be mailed to you quarterly at the address listed on your permit.

To ensure water wells are read accurately, follow these simple guidelines.

When to Read Your Meter



Water well meters should be read as close to the end of the month as possible and submitted to the District on or before the tenth day of the following month.

For example, if a meter reading is due for the month of October, you should read your meter as close as possible to October 31. Then, submit the data using one of the four ways so that it arrives to the District by the tenth of November.

How to Read Your Meter

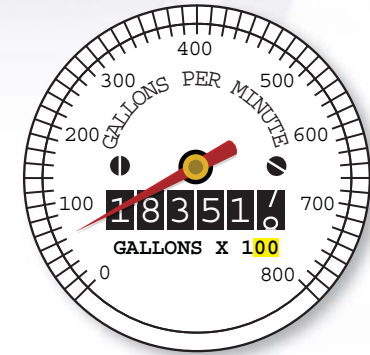


When you read your meter, make sure that you are reading it properly. Remember, meter readings can be read by the tens, hundreds or thousands, so be sure to include all the zeros that are displayed on your active gauge. Failure to report accurate data may result in an unwarranted overpumpage concern or other non-compliance issues.

This meter reading would be submitted as **270897000**



This meter reading would be submitted as **18351700**



This meter reading would be submitted as **8211400**

